

# How to Use Holdsport

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# How to log on

1. Type your user name here. If you don't have a user name ask Bent or Anne.

2. If/when you have your user name but can't remember your password, click here and you will receive a mail with a new password.

3. When you have received your "password" write your user name and password and click on "log på"

4. If you click in this box your computer will remember you next time you log on so you don't have to write your password.

Velkommen tilbage.

## Log ind på din konto

abradley48@ymail.com

.....

Husk mig [Har du glemt din adgangskode?](#)

Log på

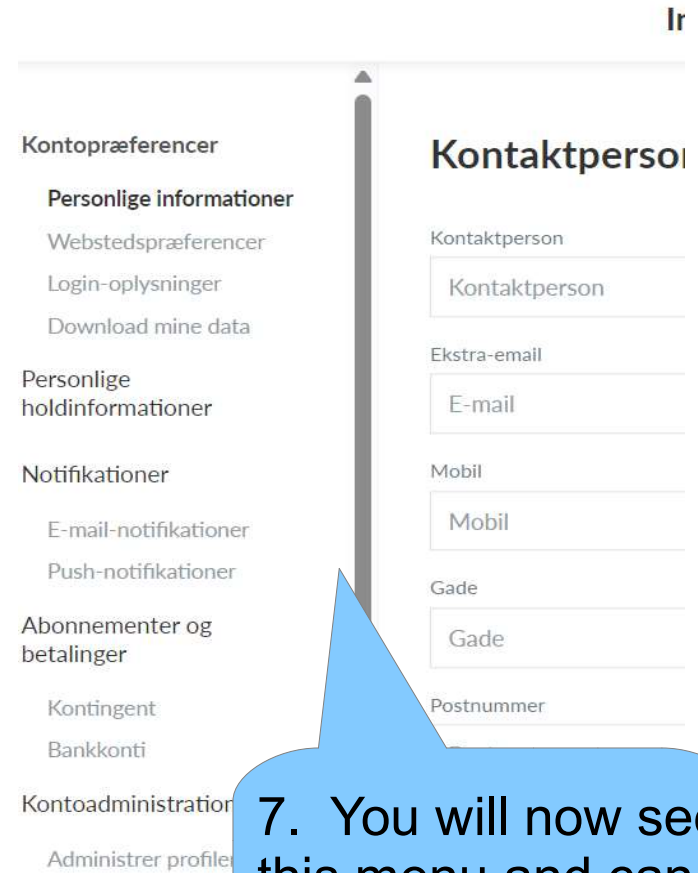
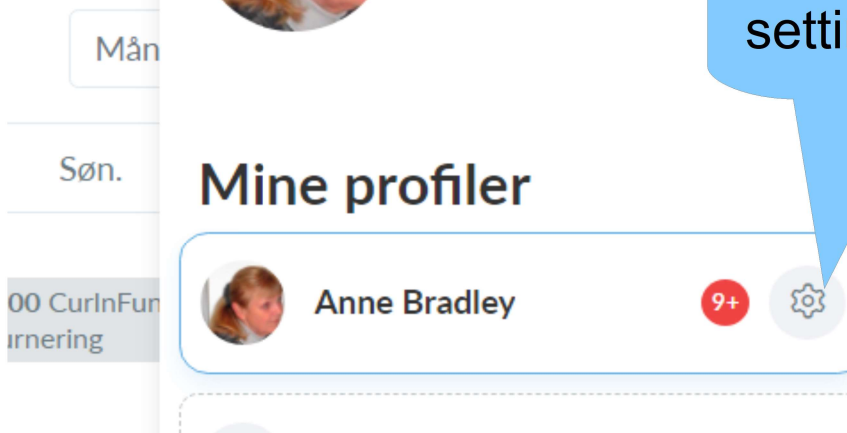
# Profile settings

5. If you want to change your password or choose which notifications, etc. you want to receive, click on your name.



Anne Bradley

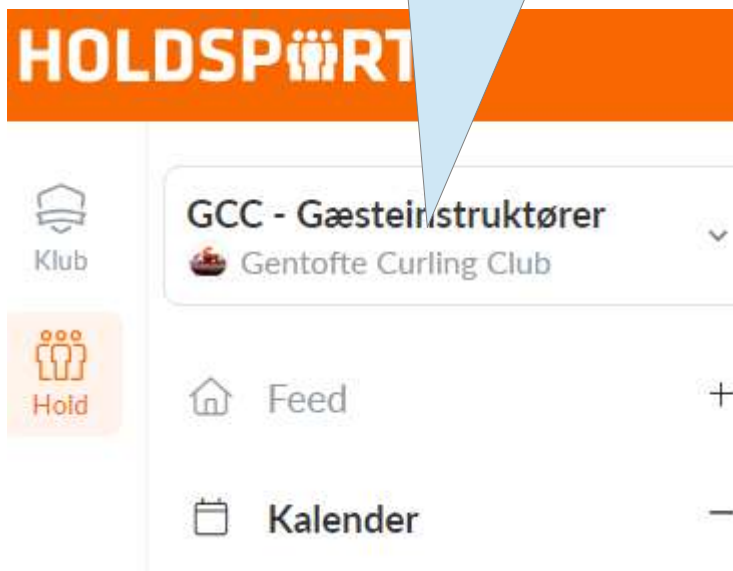
6. and then the settings symbol.



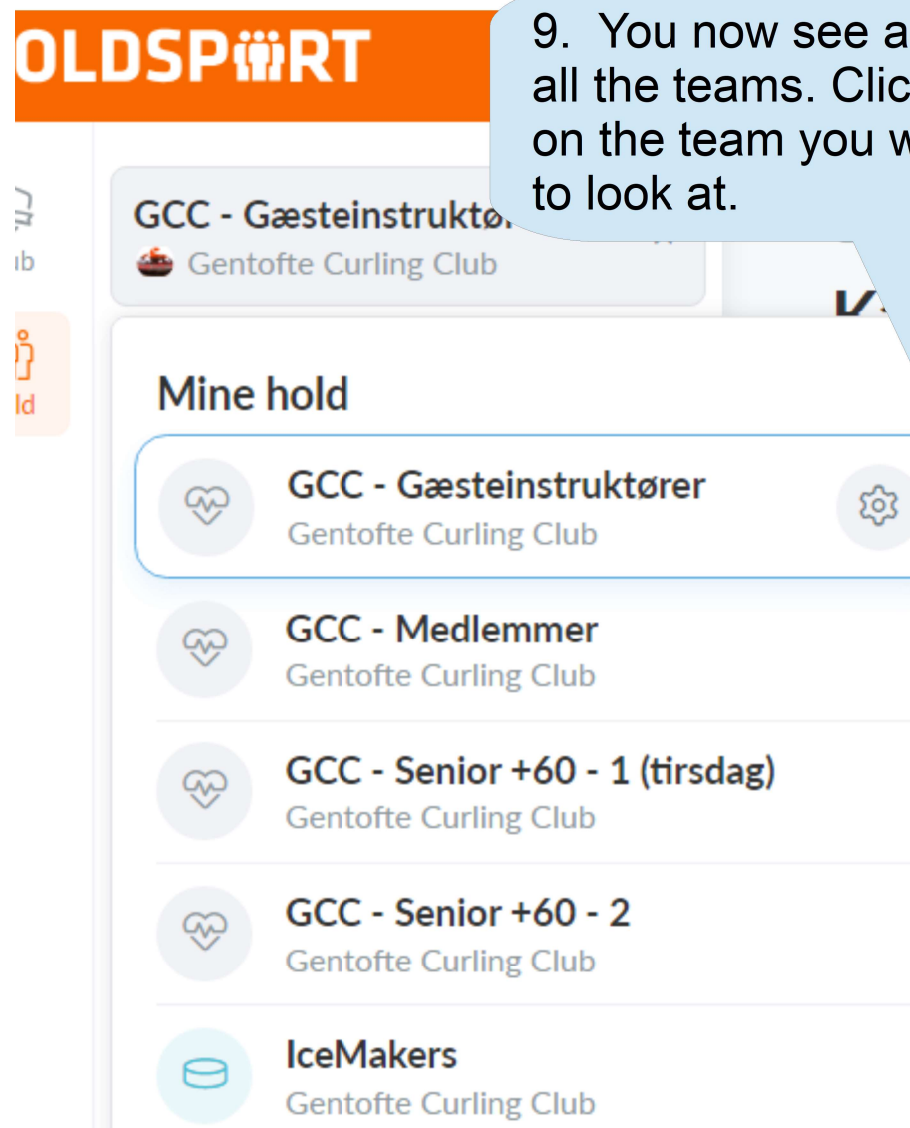
7. You will now see this menu and can make the changes you want.

# How to change from one team to another

8. Click on the team shown on the left-hand side of the screen.



9. You now see a list of all the teams. Click on the team you want to look at.







Then you will see the activities that have been put into the calendar for this team

GGC - Medicinier • Kalender • Kalenderoversigt

## Kalenderoversigt

< > I dag August 2023 Måne

Man.	Tirs.	Ons.	Tors.	Fre.	Lør.	Søn.
31	31.	1.	2.	3.	4.	5.
32	7.	8.	9.	10.	11.	12.
	 Stephanie Halse		 Steen Lauridsen	 Kasper Bøge  Lars Buege		

# How to sign up as a Curling Fun instructor

10. Click on the team shown on the left-hand side of the screen. You will then see a list of all teams..



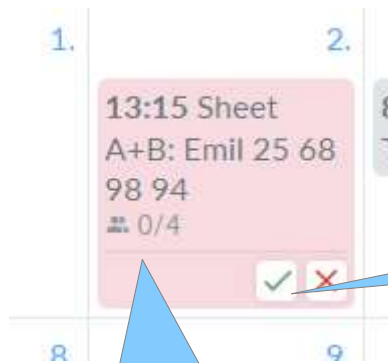
11. Select GCC-Gæasteinstruktører team.

# September 2023

Måned ▾

	Tors.	Fre.	Lør.	Søn.
30.	31.	1.	2.	3.
			<div data-bbox="734 427 987 655">13:15 Sheet A+B: Emil 25 68 98 94 👤 0/4 <input checked="" type="checkbox"/> <input type="checkbox"/></div>	<div data-bbox="1010 427 1263 523">8:00 CurInFun Turnering</div>
6.	7.	8.	9.	10.
		<div data-bbox="465 746 1263 895">8:00 Gentofte Cup 👤 0 <input checked="" type="checkbox"/> <input type="checkbox"/></div>		
13.	14.	15.	16.	17.
		<div data-bbox="465 1034 712 1161">13:45 AFLYST: Sheet A. Line 30798581</div>	<div data-bbox="734 1034 987 1161">15:30 Sheet A: Josefine 👤 0/2</div>	<div data-bbox="1010 1034 1263 1161">12:15 Sheet A: Brian 2168 0104 👤 0/2</div>

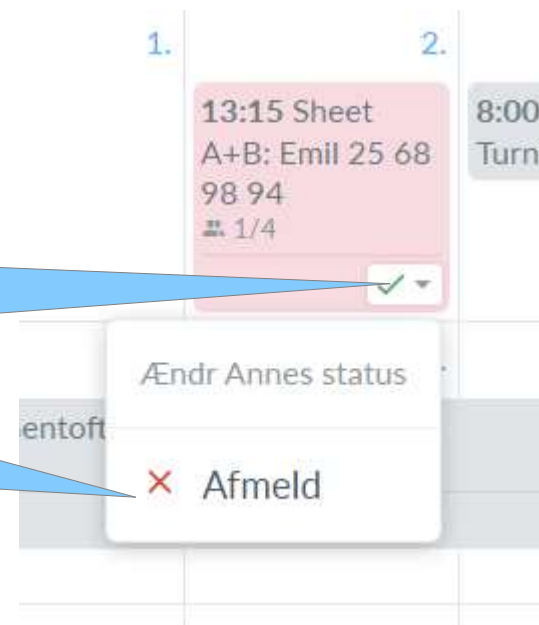
12. Now you can see all the guest bookings.



13. Find the guest group you want to sign-up for and click on the "tick".

14. Here you can see how many have signed-up.

15. If you want to cancel your participation click on the down arrow and click on "x Afmeld".





# And finally . . .

If you would like to book a private curling event, call or write to:

- Bent (29656607) -bentmosebuen@fasttvnet.dk
- Anne B. (26835319) – abradley48@ymail.com

and we will add it to the calendar.



- Good luck with Holdsport and if you need help, just ask!